



**Service Director – Legal, Governance and
Commissioning**

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Thursday 20 June 2024

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Friday 28 June 2024**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

Samantha Lawton

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor John Taylor (Chair)
Councillor James Homewood
Councillor Angela Sewell
Councillor Caroline Holt
Councillor Kath Pinnock
Councillor Imran Safdar
Councillor Habiban Zaman
Chris Jones (Co-Optee)

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

Substitutes Panel

Conservative

D Bellamy
D Hall
R Smith
M Thompson

Green

K Allison
A Cooper
S Lee-
Richards

Labour

M Sokhal
M Ahmed
S Ullah
B Addy
M Crook
J Rylah E Firth

Liberal

Democrat
PA Davies
J Lawson
A Munro
A Marchington
A Smith
A Pinnock
A Robinson

Community Alliance

A Zaman

Kirklees

Community Independents

A Anwar
A Arshad
JD Lawson

Ex Officio Members

Councillor Cathy Scott
Councillor Cahal Burke
Councillor Bill Armer

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending to the Committee membership.

2: Minutes of Previous Meeting

1 - 6

To approve the Minutes of the meeting of the Committee held on the 12th May 2024.

3: Declaration of Interests

7 - 8

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

5: Deputations/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

6: Customer Standards 2023/24 Interim Report 9 - 18

To receive the Corporate Customer Standards 2023/24 Interim Report.

Contact: Chris Read, Corporate Customer Standards Officer.

7: Annual Report on Treasury Management 2023/24 19 - 44

To receive the Annual Report on Treasury Management.

Contact: James Anderson, Head of Accountancy.

8: Draft Annual Governance Statement 2023/24 45 - 66

To receive the Draft Annual Governance Statement 2023/24.

Contact: Simon Straker, Audit Manager.

9: Amendments to Risk Management Statement 67 - 102

To consider the amendments to Risk Management Statement.

Contact: Alice Carruthers, Corporate Risk Manager.

10: Agenda Plan 103 - 104

To review the agenda plan 2024/25.

Contact: Nicola Sylvester, Principal Governance and Democratic Engagement Officer.
